



St Robert's
Newtown

FOUNDATION 2025 ENROLMENT PROCESS

ENROLMENTS OPEN: 'Foundation Parent Information Evening' - Wednesday 28th February

Foundation Information Evening will be held in the Multi-Purpose Space at 6:00pm to 7:00pm.

Enrolment packs including Application Forms will be available on the night.

***If you are unable to attend, Enrolment Packs are available from the school office.*

WHAT DO I NEED TO BRING WITH MY APPLICATION FORM?

Families are asked to complete their application forms and submit to the school office with

ORIGINAL DOCUMENTS – the office will photocopy. These include the following;

- Birth Certificate
- Baptism Certificate
- Immunisation History Certificate
- Current Gas / Utility Bill
- Passport / Visa Documentation – where applicable

SCHOOL TOURS:

Tuesday 19th March from 4:30pm to 5:00pm

Bookings are required, please complete our online form [here](#) or call 5221 1075.

Max. 20 per group.

ENROLMENTS CLOSE: Thursday 28th March 2024

Application forms are due to be submitted as soon as possible but **will close on Thursday 28th March 2024**

OFFERS OF ENROLMENT:

First round offers of places will be made via email in early Term 2.

*** Please note: a payment of \$300.00 (non-refundable) enrolment fee per student is required to accept your place. This payment must be received by COB on Wednesday 10th April. Failure to meet this payment date, and acceptance of enrolment, will result in the offer of enrolment being withdrawn. This is a separate fee from the school fees. Payment can be made by Credit Card or via EFT using your child's name as the reference.*

ENROLMENT INTERVIEW: Families will be contacted by the office to schedule an Enrolment Interview with the Principal. Interviews usually run for around 20 minutes.

***Your child will need to be present for the interviews.*

THANKSGIVING PROGRAM: All families of a Foundation student who have not pledged to the Parish

Thanksgiving program will be billed a \$260 levy, invoiced directly from the St Mary of the Angels Parish Geelong. Payments are not processed by the school and can be made to the Parish directly.

St Robert's is committed to providing an environment that is inclusive and respectful of the diversity and needs of all students and families in our school community